**Olawale Adegboyega**

**Permanent Address:**9908 Glenkirk Way, Bowie, Maryland 20721.

**Email Address:** waleadegboyega4@gmail.com

**Telephone Number:** (301) 247-5505

**OBJECTIVE**

Seeking a full time position as a Business Analyst in an environment where I am able to use my skills and proficiency in contributing to the growth and value of the organization with potential for personal growth and advancement.

**SKILLS**

* Business process analysis and improvement
* Strong knowledge of Requirement specifications gathering and documentation.
* Solid knowledge of Planning forecast and Report documentation.
* Proficient in balancing the tradeoffs between Usability and Performance needs.
* Possess great leadership, interpersonal, analytical and communication skills, and effectively participates in accomplishing team goals.
* Proficient in Microsoft Office (Excel, Word, PowerPoint, Outlook)
* Proficient in Requisite Pro, SharePoint, Visio, Lucidchart, & Snagit.
* Knowledge in SQL databases and Queries.

**PROFESSIONAL EXPERIENCE**

**AMERICAN CAREER PLUS Laurel, MD**

***Business Analyst II* October 2012 – Present**

* Develop organizational change management strategies.
* Lead cross-functional teams to analyze and understand the operational impacts and opportunities of technology changes by documenting LOE and ROI.
* Participated in Creating and Developing metrics used to analyze and determine level of operational efficiency and areas for improvement.
* Managed constant communication with Clients to ensure full understanding of all Software change requests or concepts and to clarify any additional Functional and Non-Functional requirements.
* Responsible for creating all Process Flow Charts for full understanding of “As Is” and “To Be” processes.
* Responsible for creating all Use Case Diagrams to create better understanding of all System Actors and their roles in the system.
* Manage the project’s scope, acceptance criteria, integration and deployment by conducting daily sprint meetings with the team.

**ISIGNIFICANCE INTERNATIONAL Columbia, Maryland**

***Business Analyst/Program Manager* January 2008 – October 2012**

* Serves as the lone Business Analyst in multiple projects in various Phases including New System Development and Maintenance.
* Elicited requirements using JAD sessions, One on One and Group Interviews, Customer Surveys and End User Shadowing.
* Documented and ensured compliance with Project scope and goal of new projects.
* Worked with developers to ensure full understanding of all Functional and Non-Functional Requirement
* Worked with QA team to create adequate test cases and test scenarios.
* Conducted and Managed User Experience Testing with SMEs.
* Managed communication with clients, development team, sales team and company’s senior management.
* Conducted Sprint Planning meetings, Daily Sprint meetings, Sprint Review and Retrospective meeting.
* Created Training Manuals and Release Notes.
* Conducted in-person, classroom and online training sessions for new development team member and all end users.
* Participated in developing Business Process Reengineering strategies for better Business Efficiency.
* Managed all SCR process, SDLC, and conducted Impact Analysis (LOE vs ROI).

**EDUCATION**

* **Kaplan University**, B.Sc. Criminal Justice,

Maryland, United States.

* **Kogi State University**, B.Sc. Business Administration. Kogi State, Nigeria.